

Ref: 125/15

18th September 2015

Dear Parent/Carer

**Re: Aspirations Support Programme for Key Stage 4 / G.C.S.E. Students**

I would like to take this opportunity to introduce the **Aspirations Support Programme** for Key Stage 4. This is the tracking and monitoring system used to support your son's studies through his G.C.S.E. examinations.

The purpose of the **Aspirations Support Programme** is to offer the necessary care and guidance to your son, allowing him to meet or exceed his target grades and to achieve his maximum potential throughout these challenging years. It also aims to closely monitor your son's skills in organisation and time-management, which will make a significant contribution to his learning.

The **Aspirations Support Programme** runs parallel to the existing S.M.A.R.T. system and will target academic progress in various ways. If your son, for example were to fail to produce homework of a necessary standard on the first occasion, he will be set a second deadline for that piece of work. If he again fails to produce the required level for that, or indeed any future homework of for that subject **for the rest of the academic year**, he should automatically be given an aspirations support session (the date of this must then be recorded by your son in his planner). This would take place after school for 45 minutes, at a time at which the teacher setting the session would be able to attend at least the start of it, to ensure the work is understood and completed fully. More details of this aspect of the programme were presented to your son this morning so please ask him to explain it further to you.

During the course of his G.C.S.E. studies, other further initiatives within the **Aspirations Support Programme** may be introduced to support him, if the monitoring of his progress suggests it is necessary. If this is the case, then you will be contacted with information as to what form this additional support will take and the processes involved with it. This contact will often be via your son's **planner (so please ensure you check this regularly)**, or by text message or email, so **it is vital that school has your current contact details and that they are updated immediately after any changes**.

In conclusion, please discuss the **importance of hard work** and ensure your son makes every effort to remain focused on making the most of this opportunity. Your ongoing support is fully appreciated as we work together to ensure success at the end of his G.C.S.E. studies.

Yours sincerely,

Mr. N. Harrison  
(**Aspirations Support Programme Co-ordinator**).