

Our Ref: 146 15

14th October 2015

Dear Parent/Carer

Members of staff from the History Department are planning to take an excursion to **Edinburgh** this Easter. The visit will take place between **Friday 1st April and Monday 4th April 2016**. This will involve a visit to Camera Obscura & World of Illusions, The Real Mary King's Close, ghost walking tour, including the Vaults, the Edinburgh Dungeons, ten pin bowling and Edinburgh Castle.

I should be grateful if you would make a voluntary contribution for the trip of £310.00, which covers all excursions, transport, breakfasts and evening meals. Your son should require only a minimum amount of spending money for food at lunchtime, although there will be time for some souvenir shopping on the Royal Mile.. If you would like your son to attend this trip, please return the reply slip below, together with the appropriate cash or cheque (made payable to **St Margaret's C E Academy**) in the enclosed sealed envelope in order that I can secure places.

Please note however, should voluntary contributions not cover the cost of the trip, we regret it may have to be cancelled. In line with a recent change to our Charging Policy, pupils for whom we receive Pupil Premium funding (e.g. those entitled or previously entitled to Free School Meals) will not be required to make a voluntary contribution for this trip.

Parents or carers experiencing financial difficulties can contact me, in confidence, to discuss the matter.

A non- refundable deposit of **£80.00** will be required in order to secure your son's place on the excursion. You may clear the entire balance in one payment or follow the instalment plan below:

Deposit:	£80.00
November:	£100.00
January:	£30.00
February:	£100.00

We intend to take 40-45 pupils, and places will be allocated on a first come, first served basis. Priority will be given to those students who have taken part in previous excursions and displayed exemplary behaviour or GCSE students who have shown excellent commitment to the course.

Please also note that the GCSE examinations take priority and that all work must be up to date before they are allowed to take part in the excursion. In order to reserve your son's place, please complete the permission slip below and return it to Miss Evans in room 22 as soon as possible with the deposit. We hope that you will support this activity and take this opportunity to further your son's Historical understanding!

Should you have any further questions, please contact me at school on 427 1825, or via email mevans@stmargaretsacademy.com.

Yours sincerely

Miss M Evans
Excursion Leader

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REPLY SLIP – Edinburgh 2016

Name: _____ Form: _____

I understand and accept the contents of the above letter, and give permission for my son to take part in the visit to Edinburgh. I enclose the **non-refundable deposit of £80.00**.

Signed: _____ (parent/carers) Date: _____

