

Our Ref: 067 15

8th May 2015

Dear Parent/Carer

Arrangements for Year 11

Following discussions within school, we have made some slight changes to the arrangements for Year 11 Study Leave this year. I am writing now to let you know what will happen, and also to advise you about arrangements for the exams themselves.

Study Leave arrangements

- The traditional Year 11 Leavers' Buffet takes place on Friday 22nd May at 12 noon for students. The Record of Achievement Service is at 2:00pm in St Anne's Church for students and parents (please arrive no later than 1:45pm). This is an important occasion celebrating the success of our students and we would be delighted to see you if you are able to attend.
- Lessons will continue as usual until **Friday 22nd May** – somewhat later than in previous years. Where GCSE exams have been scheduled, boys will obviously attend these; at all other times, they will be in their regular lessons (even though in some cases, classes will be depleted). Attendance at school until Friday 22nd May remains compulsory.
- From **Monday 1st June**, boys may choose to study at home when they do not have exams. Alternatively they may continue to attend lessons in school; teachers will be available in the normal classrooms whenever they are timetabled to teach Year 11 until the last exam in their subject. Registers will be taken in lessons. Please take the opportunity to discuss with your son how best he can revise during this period (*ie* at home or at school); I would think that for many (but not for all!), the regular routine of school lessons, and regular access to subject specialists, will help them revise thoroughly.

Exam arrangements

- When they have examinations in school, students should assemble in the covered way at 8:45am for morning examinations and 12:45pm for afternoon examinations.
- Full school uniform must be worn whenever students are in school – including in exams.
- If there is any reason why your son may not perform at his best on a given day (*eg* he suffers from severe hay fever or other medical impairment, in which case medical evidence will be required, or there has been a death in the family), please get in touch with our Examinations Officer, Mrs Anders (extension 211) as soon as possible, as the Exam Boards may make allowances in some cases if we let them know.
- GCSE results will be available in school from **08:00am** on the morning of **Thursday 20th August**. In a departure from previous arrangements, Sixth Form registration will take place on the day once your son has received his results – we will write to you with more details about this in due course.

On behalf of the all the staff, I would like to wish all Year 11 students every success in their forthcoming examinations and hope they enjoy a restful break at the end of the ordeal. I know from first-hand experience (my elder son took his Key Stage 2 SATs last year) that examinations can be stressful for both students and families alike. If you would like support at this time – either for yourself or for your son – or if there is any other way in which we can assist you, please do not hesitate to get in touch with Mr Lightfoot (extension 234), our Head of Year 11, or myself.

Yours faithfully



Mr S Brierley

Principal