

Our Ref: 052/17

23<sup>rd</sup> May 2017

Dear Parent /Carer

You have now paid in full for your son to attend the music trip to London and I am writing to give you the final information about our journey. The itinerary is as follows:

**Day One: Wednesday 21 June 2017**

0900hrs: Coach departs from school

Approx1400hrs: Check in at Premier Inn Heathrow. (New Hotel in Terminal 4).

14.30hrs: Transfer into central London with some panoramic sightseeing en-route. Some free time in Covent Garden to watch street entertainers, shop for souvenirs, view the market place etc. (Pupils who do not want to do this can obviously stay with staff).

1700hrs: Evening meal at Zizzi -33 Charlotte Street, W1T 1RR.

1930hrs: Evening performance of School of RockNew London Theatre, Drury Lane

22.00hrs: Transfer back to hotel

**Day Two: Thursday 22 June 2016**

Time tbc: Breakfast at the Hotel

1030hrs: Thames cruise from London Eye

11.15hrs onward: Walk to TATE Modern and pupils will have the opportunity to get their own lunch in the South Bank area during this time.

14.00/14.30hrs: Meet coach and transfer back to school.  
Comfort stop for Tea at services en-route

Please note that timings are approximate and subject to change.

**What your son will need to bring:**

As we are only away for one night the boys will not need to bring lots of clothes. I recommend the following:

- A change of top/clothes before we head into central London for the School of Rock show. I recommend that the boys avoid wearing tracksuits for the Theatre please.
- A change of clothes for the second day.
- Trainers/comfortable footwear.
- A towel

- Toothpaste and toothbrush
- Toiletries including sun tan lotion.
- Phone charger (if needed).
- Any individual medication required.
- Jacket/Waterproof
- Small ruck sack to carry water and food.

### **Money**

The cost, which has already been paid in full, has covered the hotel and breakfast, the School of Rock show, dinner in central London and all travel.

Although we will stop en-route I advise that your son brings ***a hearty packed lunch, with drinks, for the journey down to London.*** In terms of spending money your son will need to buy lunch and snacks on the second day, Thursday 22<sup>nd</sup> June, while we are out and about. We will stop for a short tea break at the services en-route home and we will bring plenty of water if they run out.

There may be potential shopping opportunities - approximately one hour or so in Covent Garden and the Tate gift shop. This is obviously up to the individual and as I certainly do not want to add any further financial pressure. Can I stress that the only real cost now is for food and drinks on the Thursday.

### **Sleeping Arrangements**

The hotel rooms will sleep three per room with one room sleeping two. Students will be expected to stay in their own room at lights out.

### **Safety in London**

As you know London is a very busy place, has been subject to some security matters in recent months and therefore and we will be travelling by bus, ferry and on foot. We will be staying together almost at all times. We will **not** be travelling by tube at any point. The students may be given some free time **in Covent Garden/South Bank centre** and in the Tate modern museum which is indoors. We will do regular head counts when we walk any short distances.

### **Behaviour/Phones**

Can I take this time to stress that the behaviour of the students will be monitored and we expect impeccable conduct from all of the boys representing St Margaret's CE Academy away from our city. In addition to this I would expect the use of phones to be practical and respectful at all times.

### **Medical Information**

If you can now please complete the pink medical form on the attached page and return it to Miss Smith or Miss Queen as soon as possible. Mr Bradfield -Smith is our designated first aider.

This is hopefully all of the information that you will need and if there is anything else you want to know please send me an email to [csmith@stmargaretsacademy.com](mailto:csmith@stmargaretsacademy.com).

Yours faithfully

Caroline Smith  
Head of Music