Our Ref: 123/18

5th November 2018

Dear Parent/Carer

Yours sincerely

Your son is in the year 9 maths class that I began to teach in September 2018. Having spent the first 6 weeks of term working with the students on the topics of straight line graphs, proportionality, standard form and scaling, they were given notice before half term that the Maths Mastery post module assessment would occur. They were reminded of this on Monday 29^{th} October and it took place on Friday 2^{nd} November.

I am writing to inform you about the disappointing score that your son achieved. It is not unreasonable for me to expect a minimum score of a third of marks. If he is to demonstrate appropriate progress on this GCSE course then I expect him to re-sit the assessment.

I have given him the paper to complete the corrections as homework. He can see me for help tomorrow, during lunch or after 3:15pm. Some reviewing of class notes and his homework book should be all that is needed, but there are revision materials available in the Y9 workbook on Show My Homework and MyMaths is also a useful website.

I expect your son to attend for his re-sit from 3.15pm to 4pm on Wednesday 7th November with myself and Mr O'Halloran, Head of Maths. I am confident that with a more serious approach to preparation that your son can improve his score out of 30.

I would like to emphasise the importance of preparation for future post module assessments and ask that you discuss this matter with your son so that we can avoid being in this situation again.

Signed:_____ Date:_____